

# ADD STATE *Cheat Sheet*

## AETNA/CVS

No action required. If an agent has concern over a pre-appointment state, simply log into the agent portal, access the profile section and select "ACC Final Expense" for the appropriate state in order to request appointment.

## AIG/COREBRIDGE

Add states are submitted via email to [Getappointed2@corebridgefinancial.com](mailto:Getappointed2@corebridgefinancial.com).

## AMERICAN AMICABLE

An agent intending to conduct business in the pre-appointment state of Pennsylvania (PA) must submit a PDF copy of their PA license to [contracting@aatx.com](mailto:contracting@aatx.com). All other state licenses held by the agent will be automatically added through synchronization from NIPR.

## AMERICAN EQUITY

Add states are submitted via email to Gradient at [imgcontracting@gradientib.com](mailto:imgcontracting@gradientib.com).

## AMERITAS

An agent intending to conduct business in the pre-appointment state of Pennsylvania (PA) must submit a PDF copy of their PA license to [idcontracting@ameritas.com](mailto:idcontracting@ameritas.com). All other state licenses held by the agent will be automatically added through synchronization from NIPR.

## AMERICO

Add state submitted via email to [submit@americo.com](mailto:submit@americo.com).

## ASSURANT

Add state submitted via email to [rap.licensing@trustage.com](mailto:rap.licensing@trustage.com).

## ATHENE

An agent intending to conduct business in the pre-appointment states of Pennsylvania (PA), and Florida (FL) must submit a PDF copy of the respective state license to [submitproducerdocs@athene.com](mailto:submitproducerdocs@athene.com). All other state licenses held by the agent will be automatically added through synchronization from NIPR.

## CFG

Add states for those states in which new business has been written may be submitted to [zbgm\\_licensing@cfglife.com](mailto:zbgm_licensing@cfglife.com).

## COLUMBUS

Add state submitted via email to [CLICLICInbox@columbuslife.com](mailto:CLICLICInbox@columbuslife.com).

## ETHOS

No action needed.

## EQUITRUST

Add states are submitted via email to Gradient at [imgcontracting@gradientib.com](mailto:imgcontracting@gradientib.com).

## F&G

Add states are submitted via email to [contracting.support@fglife.com](mailto:contracting.support@fglife.com).

## FORESTERS

Add states are submitted via email to [AgencyAdmin@foresters.com](mailto:AgencyAdmin@foresters.com).

## GERBER

Add states are submitted via email to [glic.appointment.status@gerberlife.com](mailto:glic.appointment.status@gerberlife.com).

## GILICO

Add states are submitted via email to Gradient at [imgcontracting@gradientib.com](mailto:imgcontracting@gradientib.com).

## GLOBAL ATLANTIC

Add states are submitted via email to Gradient at [imgcontracting@gradientib.com](mailto:imgcontracting@gradientib.com).

## GPM

Add states are submitted via email to [agency@gpmlife.com](mailto:agency@gpmlife.com).

## GREAT WESTERN

Add states are submitted via email to [fe\\_agentpending@gwic.com](mailto:fe_agentpending@gwic.com).

## JOHN HANCOCK

Add states are submitted via email to [Simplifiedtermlicensing@jhancock.com](mailto:Simplifiedtermlicensing@jhancock.com).

## LAFAYETTE

An agent intending to conduct business in the pre-appointment states of Pennsylvania (PA), Washington (WA), Texas (TX), Louisiana (LA) and Montana (MT) must submit a PDF copy of the respective state license to [LLICLicensingInbox@lafayettelife.com](mailto:LLICLicensingInbox@lafayettelife.com). All other state licenses held by the agent will be automatically added through synchronization from NIPR.

## MUTUAL OF OMAHA

An agent intending to conduct business in the pre-appointment states Pennsylvania (PA) and Montana (MT) must submit a PDF copy of the respective state license to [contractsandappointments@mutualofomaha.com](mailto:contractsandappointments@mutualofomaha.com). All other state licenses held by the agent will be automatically added through synchronization from NIPR.

## NLG

An agent intending to conduct business in the pre-appointment state of Pennsylvania (PA) must submit a PDF copy of their PA license to [contracting@nationallife.com](mailto:contracting@nationallife.com). All other state licenses held by the agent will be automatically added through synchronization from NIPR.

## NORTH AMERICAN

Add states are submitted via email to Gradient at [imgcontracting@gradientib.com](mailto:imgcontracting@gradientib.com).

## OXFORD LIFE

Licenses are updated via the [oxfordlife.com](http://oxfordlife.com) web portal. Agents can simply login and select "Upload Documents" from the "My Tools" dropdown menu. Then select "License renewals," upload the appropriate files and submit.

## PROSPERITY

The writing agent can login to view appointments/request pre-appointments from their Prosperity agent portal at [www.insuranceadmin.com/agent](http://www.insuranceadmin.com/agent) > Contracting > State Appointments. The following are pre-appointment states: AL, PA, FL, GA & WA. These are states that you must be appointed in prior to submitting business. If you hold active licenses in these states, please login to your portal (directions above), find the desired state, & click the blue button titled "Request Appointment" to initiate. For newly issued licenses please allow 5 days for license information to appear online. It can take 3-7 days to secure the appointment and you are welcome to track the appointment status on your State Appointments webpage.

## ROYAL NEIGHBORS

Call Royal Neighbors contracting at **(800) 770-4561** prior to writing in Connecticut (CT), Pennsylvania (PA), and New Mexico (NM). All other state licenses held by the agent will be automatically added through synchronization from NIPR.

## SENTINEL SECURITY

Add states are submitted via email to Gradient at [imgcontracting@gradientib.com](mailto:imgcontracting@gradientib.com).

## SILAC

Add states are submitted via email to Gradient at [imgcontracting@gradientib.com](mailto:imgcontracting@gradientib.com).

## TRANSAMERICA

Add states are submitted via email to [tlp-crcontractAdmin@transamerica.com](mailto:tlp-crcontractAdmin@transamerica.com).



*Pre-appointment states are states that you must be appointed in prior to writing and submitting business.  
All state license submissions must be in PDF format.*